ADIRONDACK MOUNTAIN CLUB

The Adirondack Mountain Club is a diverse organization with a threefold program of conservation, education and recreation. As the organization is diverse so are the job responsibilities of its staff and volunteers. This partnership between staff and volunteers is based on trust, respect and a mutual understanding of these responsibilities. The individual employee goals and responsibilities are outlined in the following job description:

JOB TITLE: Trails Food Coordinator

LOCATION: Adirondak Loj & Heart Lake Program Center, Lake Placid, NY

RESPONSIBLE TO/ EVALUATED BY: Trails Coordinator

TEAM COORDINATION WITH: Trail Crew, Volunteer Trail Crew Leaders

JOB DESCRIPTION: The Trails Food Coordinator is a paid seasonal employee of the Adirondack Mountain Club Trails Program, the New York State Department of Environmental Conservation's principle partner in the maintenance and reconstruction of backcountry facilities on Forest Preserve lands within the Adirondack and Catskill Parks. The primary role of the Trails Food Coordinator is the efficient and timely provision of food for both the ADK Professional and Volunteer Trail Crews. The food that the trails program receives is crucial in maintaining a positive and safe work environment.

CANDITATE PROFILE AND RESPONSIBILITIES:

Candidates should have a working knowledge of ordering, receiving, packaging, and inventory of food and supplies. Candidates must be highly organized, have excellent communication skills, and be able to work both as an individual and as a team. Candidates must also love to cook and hike!

POSTION DATES: Early May – mid-August

CLASSIFICATION AND WORK SCHEDULE:

- Varies depending on trail crew schedules
- Non-Exempt
- Seasonal

COMPENSATION: $11.80/hour, on-site housing