

ADIRONDACK MOUNTAIN CLUB

The Adirondack Mountain Club is a diverse organization with a threefold program of conservation, education and recreation. As the organization is diverse so are the job responsibilities of its staff and volunteers. This partnership between staff and volunteers is based on trust, respect and a mutual understanding of these responsibilities. The individual employee goals and responsibilities are outlined in the following job description:

POSITION: Johns Brook Lodge Hutcrew

LOCATION: Johns Brook Property, Keene Valley, NY

RESPONSIBLE TO/ EVALUATED BY: Hutmaster, Johns Brook Property Coordinator, North Country Operations Director

TEAM COORDINATION WITH: Maintenance Director, Front Desk Staff, N.C. Business Manager

The JBL crew is responsible for the daily operation of the main Lodge and the upkeep of the outbuildings, which include Grace Camp, Camp Peggy O'Brien and the 3 Lean-tos, as well as patrolling, in general, the 20 acres of ADK property in the Johns Brook Valley. Daily operation includes preparation and serving of two hot meals and a bag lunch each day in July and August. This position requires initiative, communication and organizational skills, knowledge of safe hiking and backpacking practices, and a strong commitment to ADK's backcountry goals.

RESPONSIBILITIES:

- Assisting in the daily operation of JBL (packing of supplies, removal of garbage and waste products, cooking, meal service, cleaning and maintenance).
- Acting as informal host of the JBL facilities, welcoming visitors to the area and checking guests in and out in a friendly, hospitable manner.
- Providing educational service to the public on backcountry awareness.
- Maintaining contact via satellite phone with the ADK Loj at scheduled times to coordinate occupancy, reservations, cancellations and no-shows.
- Filling out guest checks, legibly and according to format, assuring accurate cash transactions and safe cash storage.
- Assisting with maintenance projects as necessary.
- Patrolling the property and checking the conditions of the outbuildings.
- Reporting emergencies (in order to enlist the aid of the DEC when necessary) or property misuse to a senior staff member at ADK Loj and being prepared to assist in a crisis situation as instructed, or advised, by said staff person.
- Promoting ADK's goals of conservation, education and recreation (along with membership) whenever possible.

QUALIFICATIONS:

- Must be able to hike into a facility 3 1/2 miles in the woods, carrying loads of up to half your body weight
- Good communications skills and ability to work and live in close proximity with other staff.
- General cooking and baking experience a plus.
- Knowledge of backcountry camping and the Adirondack Eastern High Peaks a plus.

POSITION DATES: Early June – Labor Day

CLASSIFICATION AND WORK SCHEDULE:

- Non-exempt classification
- 36-44 hours per week, seasonal
- The Hutcrew works a five day on, two day off schedule, including and especially weekends and holidays. Schedules are arranged such that four nights will be spent in the woods, three nights out.
- Housing is provided in the Henry Young hutcrew cabin on the Johns Brook property and in a platform tent on your days off at the Adirondak Loj.

COMPENSATION: \$11.80/hour, on-site housing, discounts on store merchandise, rental equipment, and ADK workshops; and the opportunity to spend time in an incredibly beautiful place.